

**Government of West Bengal**  
**Power Department**  
**Bidyut Unnayan Bhaban, 5<sup>th</sup> Floor**  
**3/C, LA Block, Sector-III, Bidhannagar, Kolkata-700 106**

No :182-PO/P/C-II/1B-03/2019

Dated, Kolkata, 31<sup>th</sup> December, 2019

**NOTICE INVITING QUOTATION**

Sealed quotation in quotationers' letter pad is invited from the bonafied agencies/suppliers/manufacturers for the following items for the official use of the Additional Chief Secretary, Department of Power, Govt. of West Bengal.

Sl no.	Name of the items	Quantity	Last Date & Time of dropping	Date & Time of opening
1	HP Colour LaserJet Single Functioned Printer(M254dw)	1	08/01/2020; 12.00 P.M	08/01/2020; 12.30 P.M
2	HP Scanner(Scanjet pro 3000 s2)	1		

The rate should be quoted both in figures as well as in words in sealed envelope along with the rate and taxable amount.

**Terms And Special Conditions:**

1. The intending quotationer shall have to submit up to date clearance certificates of Income Tax, Sales Tax, VAT Registration, GST Registration Professional Tax and Credential Certificates for last two years along with quotation.
2. The undersigned reserves the right to accept or reject any quotation paper without assigning any reason thereof.
3. Items will be supplied as per specification.
4. Payment will be made after supply and satisfactory installation of the items.
5. Income Tax and Sales Tax will be deducted from the Bills as per Govt. Rules.
6. Supply and installation works are to be completed within three days from the date of issuance of Work Order.
7. In case of lowest quoted rate by more than one quotationer, the supply work may be distributed amongst them as per discretion of the authority.

*[Handwritten Signature]*  
The DFA & E.O. Deputy Secretary,  
to the govt of West Bengal

No :182/1(2)-PO/P/C-II/1B-03/2019

Dated, Kolkata, 31<sup>th</sup> December, 2019

Copy forwarded for information to :

1. P.S. to Additional Chief Secretary, Power Department
2. M/S IPE Global. He is requested to upload the notice in the Department' website

*[Handwritten Signature]*  
The DFA & E.O. Deputy Secretary,  
to the govt of West Bengal