

GOVT OF WEST BENGAL
DEPARTMENT OF POWER
5th Floor, Bidyut Unnayan Bhavan, Kolkata – 700 106

No. 178-POW-11099/10/2021-SECTION(POWER)

Dated: 06.04.2022

WORK DISTRIBUTION AMONGST THE OFFICERS OF POWER DEPARTMENT

In cancellation of all previous work allocation Orders down to the rank of Registrar/OSD, the following allocation of duties among Officers posted in the Power Department will take effect immediately.

Sl no	Name of the Officer with rank	Work Assigned	Reporting Officer	Leave Substitute
1	GOMA LHAMU TSHERING, WBCS (EXE.), SPE. SECRETARY	(i) Matters related to WBSEDCL, WBSETCL, CESC & IPCL, except replies to Assembly/Parliamentary questions, Public Grievance, RTI Act, RTPS Act (ii) Matters related to CPSUs (Distribution/Transmission sector) (iii) All matters related to Budget, RIDF, Departmental Tender Committee, Standing Committee, PAC, EoDB, BGBS (iv) All Law matters including State power Utility and Directorate (v) All HR/Establishment matters of the Department and State Utilities (vi) Matters related to MIS cell (Distribution, Transmission and matters other than Conventional Energy) (vii) Any other work as assigned by the competent authority	Additional Chief secretary	Pralay Majumder, WBCS (EXE.), JT. SECRETARY
2	PRALAY MAJUMDAR, WBCS (EXE.), JT. SECRETARY	(i) Matters related to WBPDC, DPL except HR/Establishment, RIDF, Law (ii) Matters related to CPSUs (Generation sector) (viii) All vigilance matters of Deptt/Directorate/Power Utilities (iii) Replies to Assembly/Parliamentary questions, Public Grievance, RTI Act, functioning of Appellate authority, RTPS Act (iv) Matters related to, Directorate of Electricity except Budgetary matters, Law matters/WBERC matters (v) Publication issues-all utilities (vi) Compilation of all Reports, Administrative calendar, HCM's report, Economic Review etc (vii) ECBC, EV policy (viii) Election related matters/Protocol (ix) Matters related to MIS cell (Conventional Energy) (ix) Any other work as assigned by the competent authority	Additional Chief Secretary	GOMA LHAMU TSHERING, WBCS (EXE.), SPE. SECRETARY
3	Saurav Majumdar, FA & E.O. JT. Secretary	(i) All files having Budgetary implications and their due referral to Finance Department	Additional Chief secretary	GOMA LHAMU TSHERING, WBCS (EXE.), SPE.

		(ii) All Audit matters (iii) Matters related to IFMS /HRMS/WBHS (iv) Purchase/Procurement/AMC (v) Any other work as assigned by the competent authority		SECRETARY
4	Nina Roy, WBSS, Assistant Secretary	(i) Functioning of DDO (ii) RTI matters/functioning of SPIO (iii) All establishment matters including WBHS for Gr. A/Gr. B employees of the Secretariat/ Department (iv) Any other work as assigned by the competent authority	GOMA LHAMU TSHERING, WBCS (EXE.), SPE. SECRETARY for works other than WBHS, RTI PRALAY MAJUMDAR, WBCS (EXE.), JT. SECRETARY-For RTI matters Saurav Majumdar, FA & E.O. JT. Secretary - For WBHS matters	Jayanta Bhattacharya, Registrar
5	Debanjan Biswas, WBA&AS, AFA	(i) All Audit matters (ii) Any other work as assigned by the competent authority	Saurav Majumdar, FA & E.O. JT. Secretary	Jayanta Bhattacharya, Registrar
6	Jayanta Bhattacharya, Registrar	(i) ALL Public Grievance matters (ii) ALL Law matters (iii) Replies to Assembly/Parliamentary questions (iv) All establishment matters including WBHS for Gr. C/Gr. D employees of the Secretariat/Department, updation of roster point of the Department Establishment matters related to MIC/MoS and ACS's Office (v) All Establishment matters of Directorate/WBERC including WBHS (vi) Compilation of Reports, Administrative calendar, HCM's report, Economic Review etc. (vii) Election related matters/Protocol (viii) All stocks/stationary/AMC matters of the Department (ix) All publication issues of the state power utilities (x) All Vigilance matter of Deptt/Directorate/Power Utilities (xi) Any other work as assigned by the competent authority	PRALAY MAJUMDAR, WBCS (EXE.), JT. SECRETARY -for all works except sl no. (ii), (iv), (viii) GOMA LHAMU TSHERING, WBCS (EXE.), SPE. SECRETARY For works at sl no. (ii), (iii) and (vii) Saurav Majumdar, FA & E.O. JT. Secretary - For WBHS, stock/stationary/AMC issues	Nina Roy, WBSS, Assistant Secretary

The Additional Chief Secretary, Power Department may allocate any specific and additional job to any of the officers as and when necessary.

This order will remain in force until further orders.

Additional Chief Secretary to the
Government of West Bengal

No. 178/1(50)-POW-11099/10/2021-SECTION(POWER)

Dated: 06.04.2022

Copy forwarded for information and necessary action to the:

1. CMD, WBSEDCL
2. CMD, WBPDCCL
3. MD, WBSETCL
4. MD, DPL
5. Special Secretary, Power Department
6. Joint Secretary, Power Department
7. PS to Hon'ble MIC, Power Department
8. PS to Hon'ble MoS, Power Department
9. FA & E.O. JT. Secretary, Power Department
10. AFA, Power Department
11. Assistant Secretary, Power Department
12. Registrar, Power Department
- 13-33. All Directors of WBSEDCL/WBPDCCL/ WBSETCL/DPL
34. Chief Electrical Inspector, Directorate of Electricity
35. Sr. P.S to the Additional Chief Secretary of this Department
- 36-41. All Section Officers of the Department
- 42-46. All Head Assistants of the Department
47. Advisor, Hydro
48. Law officer, Power Department
- ✓ 49. SSP, Power Department for uploading in the Departmental website
50. Office Copy / Guard File

J Roy
Assistant Secretary